

DREW S. SAWYER, M.D.

OTOLARYNGOLOGY

Pre-operative Checklist for Children

1. Stop giving your child aspirin or ibuprofen (Advil, Motrin, and Aleve) 1 week prior to surgery. Tylenol is ok. Continue all other medications.
2. Please contact our surgery scheduler immediately with any change in phone numbers or insurance policies. **(512-593-5200)**
3. The Pre-Admission nurses from the surgery center will contact you by phone a day or two prior to surgery. They will need to speak with you to review your child's health history for the anesthesiologist. They will also have your child's preoperative instructions and guidelines for when to stop eating and drinking.
4. Please bring your photo ID and your child's insurance card with you the day of surgery. A parent or legal guardian must accompany the child on the day of surgery. We must have copies of any legal paperwork ahead of time for children not accompanied by adoptive or biological parents.

After Hours Information

If you are experiencing an emergency, call 911 or head to your nearest emergency room.

Our office hours are **Monday through Friday 8:15 a.m. to 4:30 p.m.** During our normal business hours please call our office with questions or problems.

If a problem occurs after our regular hours that cannot wait until the following business day, please call our answering service at **512-323-5465**. Ask the operator for the doctor on call for Dr. Sawyer (ENT). This will help to serve you and your child in a more expedient manner.

Important Insurance Information

Prior to your child's surgery, our surgery scheduler will be in contact with your insurance company. Benefits will be verified and prior authorization will be obtained (if required).

If authorization is required, the authorization number will be passed over to the surgery facility prior to your surgery date.

Our office is billing your insurance as a courtesy to you, therefore confirmation of benefits and/or authorization is not a guarantee of payment.

Your insurance policy is a contract between you and your insurance carrier. We will not become involved in disputes between you and your carrier regarding pre-existing condition clauses, deductibles, co-payment, non-covered charges and "usual and customary fees". We will supply factual information to your insurance carrier upon written request from them.

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If we are advised by your carrier prior to the surgery date that your calendar year deductible has not been met for the year, we will contact you regarding collecting an estimated payment pre-operatively. This amount is due prior to your surgery date. If payment is not obtained or arrangements are not made with our surgery scheduler, your surgery may be cancelled. This payment is an estimate. The final amount owed after the surgery and payment by your insurance may be more or less than the amount estimated pre-operatively.

If you have questions or concerns, please call our office at **512-593-5200**.

Billing Information

To prepare financially for your child's surgery, we want to help you understand how you will be billed for the services your child will receive. We also recommend that you personally contact your insurance carrier to familiarize yourself with how your benefit plan works.

There are four (4) separate entities involved in your child's surgery and, as a result, you will receive up to four (4) separate bills.

Please note, the physician's services are separate and distinct from the surgery center. Therefore you will receive a separate bill from the physician and a separate bill from the facility as explained below.

Each individual entity has separate insurance, co-payment and deductible payment/billing requirements. As a courtesy, each entity will submit their charges to your insurance carrier.

The four (4) separate entities involved in the care of your child are:

1. Surgeon: This charge is for the physician who performs your child's surgery
 - a. Contact 512-593-5200
2. Facility: This charge is from the surgery facility for providing the supplies, equipment, and use of the operating room. The charges also factor in the unseen expenses of running the facility such as light bills, medical waste disposal, staffing, etc....
 - a. Contact Strictly Pediatrics at **512-474-7337**
 - b. Contact Bailey Square at **512-454-6753**
3. Anesthesiology: This charge is for the anesthesiologist that carefully administers and monitors anesthesia throughout your child's procedure.
 - a. Contact Capitol Anesthesiology Associates for Strictly Pediatrics at **512-454-2554**
 - You may contact them to receive an estimate for services by providing the procedure code (CPT) and the length of surgery.
 - b. Contact Austin Anesthesia Group for Bailey Square at **512-343-2295**
4. Pathology: This charge is for the lab that processes tissue specimens removed during surgery when applicable.
 - a. Contact Seton for Strictly Pediatrics at **512-763-7284**
 - b. Contact CPL for Bailey Square at **512-467-0559**